

BRAILS福德 PARISH COUNCIL

Minutes of the meeting held Wednesday 12th January 2011 at the Brailsford Institute.

Present: Pat Laughlin (in the Chair)
John Jordan
Margaret Kent
Anne Shaw
John Hancox
David Gill
Irene Longstaff

Public: PCSO Jo Dales

11/001 Apologies for Absence.

Nick Tompkins

11/002 Variation of Order of Business.

None

11/003 Declaration of Members Interests.

None

11/004 Public Speaking

Police

PCSO Dales reported on recent incidents:

- The All Saints church has been broken in to, the latch was broken but nothing was taken.
- Double glazing representatives have been spoken to after reports that they were carrying out door-to-door selling while not carrying appropriate identification.

Cllr Hancox enquired about reports received via the Brailsford School that a parent had been threatened when travelling to school (at the Ednaston crossroads and that a white van had been acting suspiciously outside the school, PCSO Dales is aware of the situation.

Concerns were raised over the rag and bone van which has been cruising around the area. PCSO Dales advised if anyone is to see the van again to take note of the registration number and report to her so she can follow it up.

Community Speed Watch. A Speed Watch had taken place in the village earlier in the day. Cllr Shaw had been involved. PCSO Dales has spoken to both the School and the Governors', in relation to the school children helping with future speed check. The aim is to get the school children involved with Speed Watch by holding a competition to design a poster, this would be sent home to parents. The children would also help carry out the Speed Watch. If a motorist is caught speeding a police Officer would stop them, they would be asked if they would prefer to have 3 points on their licence or to speak to the school children, the children would then ask the drivers questions about the 'offence'. This scheme had been run successfully in Hulland Ward with the Parish Council providing prize money for the competition. The Parish Council were asked for a donation of £50 for the winners of a competition. The proposal was agreed.

Proposed: Cllr Hancox

Seconded: Cllr Shaw

The School Crossing Patrol lady is retiring after some 9 years in the post. PCSO Dales reported that it is understood that Derbyshire County Council are not intending to replace the post, as the Pelican crossing is considered to be provide adequate safe crossing. Cllrs were concerned about this decision. This is a very busy stretch of road, the front of the school is very open and a child could run straight out onto the road. PCSO Dales was asked if there is anything the Council can do to help. It

was agree that the Parish Council would write to Derbyshire County Council setting out their concerns. It was also agree that the Parish Council would contact the Ashbourne News Telegraph about the situation once a leaving date is confirmed. The Council would also make a retirement presentation.

Proposed: Cllr Hancox

Seconded: Cllr Shaw

11/005 The Parish Council Solicitor will address the Councillors on the Constitution and the Lease for the Play Park

As the Solicitor was unable to make this meeting, he will be invited to the next meet on the 2nd February 2011.

11/006 To confirm the minutes from the previous meeting of 3rd November 2010.

The minutes held on the 3rd November 2010 were to be amended as follows:

10/166 - 10/158 Councillors have no recollection of the Planning Application no 08/00418.

This planning application was circulated back in 2008, no objection was given.

Proposed: Cllr Hancox

Seconded: Cllr Longstaff

Due to the weather conditions at the time of the December meeting there was a particularly low turnout. As a result although the meeting was quorate the full agenda was not covered and only priority items were discussed. The notes of the meeting were agreed and circulated.

Proposed: Cllr Hancox

Seconded: Cllr Gill

11/007 Matters arising from previous minutes if not already covered in the main agenda.

Pig Farm Hollington – As part of the appeals process a site meeting will be held on 17th January 2011. This is a closed meeting with only the Appeals officials along with the proposed developer attending

11/008 Report of the Clerk

a) Derbyshire Association of Local Councils Circulars

01/11 Important Circulars from 2010

02/11 Keeping of Documents

03/11 General

04/11 Local Council Review Subscriptions

b) Correspondence

Winter Maintenance Poster

Applying for your Child's infant/primary school place 2011/2012 leaflet

The Playing Field

Christmas Refuse Collections information

e.on – Demonstration pack for households

Clerks Direct

The Royal Legion – Poppy Weekend celebrations

A52 Road Maintenance – From layby near Glebe Cottage to Boundary of Brae Cottage –

Carriageway retexturing starts 13th Jan

Assessing Surface Water flooding in Derbyshire – notices to be posted requesting

information on floods this information to be returned to the Derbyshire County Council by 28th January.

11/009 Meeting Dates to be agreed

The following dates were approved for the year.

2nd Feb

2nd March

6th April

11th May

1st June

6th July

7th September

5th October

2nd November

An additional date of Tuesday 6th December was also included.

Proposed: Cllr Hancox

Seconded: Cllr Longstaff

11/010 Car Park for the Institute - Occupancy Licence and Re-surfacing.

The Parish Council has had written confirmation, that the Occupancy Licence will be extended to 10 years when it is next due to be renewed in March 2011, The renewed lease will also include the appropriate development clause.

11/011 Update on the triangle of land on Alley Walk.

Councillors confirmed that they wish to take action to secure the triangle of land on Alley Walk which the Council currently maintains, as public open space and to preserve the amenity. The Clerk is to send the relevant forms to Land Registry to confirm (or otherwise) ownership and to start the necessary procedures, Advice is also to be sought from Cllr Valentine with regards to tree preservation orders for mature trees on the site..

11/012 Grit and Grit bins

Over the winter period the grit bins have been filled by the Cllrs with the Chairman collecting bags of grit from a store in Ashbourne and distributing them to the bins. A total of 46 bags of grit have been purchased so far. It was brought to the attention of the Parish Council that Individuals has been using f grit from the bin on Alley Walk for use on their own property, Cllrs agreed that the Clerk should post notices and issue letters making it clear that these bins provide grit for community use, that is for the use on public footpaths and roads for all residents not just individuals.

It was confirmed that the new grit bin purchased for Ednaston has been stolen. The old grit bin (which was mistakenly filled by the Council in the summer) has grit but is difficult to use. The Clerk has been trying with no avail to contact the owner of white van which collided with the grit bin last year so that the Council can recover some of its costs. The Council has the registration of the vehicle. The company with whom the van is registered has been traced but refuses to acknowledge ownership. Details are to be forwarded to PCSO dales for follow up with the DVLA.

The Clerk also informed the Councillors of a scheme run by the Derbyshire County Council, which would allow the parish councils to receive ½ ton of grit free for community use. In order for this to happen a 'snow patroller' would need to be appointed. This person would need to liaise with the County Council and be trained in the appropriate use of the grit. A team of volunteers would also need to be in place to help spread the grit and clear snow safely (these volunteers would need to attend a safety course). The councillors decided that participation in the scheme would not be appropriate at this time.

11/013 Maintenance Scheme – Footpath no. 40

Cllr Longstaff and the Clerk had met with Rob Greatorex (RG) from Derbyshire County Council to discuss options for improving the section of footpath which runs down from Brailsford Church to Ednaston. Derbyshire County Council has a maintenance scheme which gives the Parish Council access to £495 per year for maintenance and improvements to footpaths in its area, RG had advised that any work to the footpath could not happen until the spring, and that if the Council agrees to take on the maintenance, it may be possible to carry over the 2010/11 sum to the following financial year.. RG will advise the Parish Council on costs to carry out the work to Footpath 40. The work will consist of a handrail on the steep part of the bank along with hard standing surface. Cllrs were unclear about the detail of the scheme and were concerned that they may become liable for all footpath maintenance work. The Clerk is to find out more details about the scheme for the next meeting.

11/014 Archive of minutes.

In the store room in the Institute are a number years' worth of minutes which the Archive at the Derbyshire County Council have agreed to store for the Parish Council. It was decided that the minutes up to year 2004 would go to the archive.

Proposed: Cllr Hancox

Seconded: Cllr Hancox

11/015 Website

A demonstration disk has been received from Park Hall Designs, showing the website with the details which have already been sent. Councillors are keen to get the website up and running before the end of this term of office in May. Those Councillors who viewed the work undertaken so far were very

happy with it and the Clerk will carry on with the development work. The next stage will be to obtain more photographic material and to contact local organisations for input and links. The Clerk and the Chairman will discuss the Parish Council content and make recommendations to the next meeting.

11/016 Finance

John Sutcliffe	Solicitor	£2350
Proposed: Cllr Hancox		Seconded: Cllr Longstaff

P Laughlin	Grit	£139.83
Proposed: Cllr Hancox		Seconded: Cllr Longstaff

P Laughlin	Grit	£41.95
Proposed: Cllr Hancox		Seconded: Cllr Longstaff

P Laughlin	Grit	£61.69
Proposed: Cllr Hancox		Seconded: Cllr Longstaff

Lindsay Adcock	Clerk	£189.78
Proposed: Cllr Hancox		Seconded: Cllr Longstaff

The Chairman reported on discussions held at the Institute Committee in relation to fund rising to cover the full cost of resurfacing the car park. A donation from the Parish Council had been requested to meet the current shortfall. A discussion followed on the size of donation. It was decided that the Institute Committee should be asked for a financial breakdown on the costs and donations before a figure will be confirmed.

11/017 Budget for 2011

The Precept for 2011/2012 will be £6000 as tabled and discussed at the December meeting. The budget breakdown had been circulated and the proposed precept formally approved.

Proposed: Cllr Hancox	Seconded: Cllr Gill
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11/018 Planning Applications for Discussion

10/00776/FUL Ednaston Manor, Erection of billiard room extension
10/00777/LBALT Ednaston Manor. Alterations to listed building – Erection of billiard room extension
10/00779/FUL Mount Cottage Brailsford, Single storey rear extension
10/00673/ADV Brailsford Golf Course, Display of non-illuminated banner sign

11/019 Items for Information

10/00633/CLEUD - The siting and occupation of a caravan for the purpose of human habitation at The Field, Cuscas Lane, Brailsford. This application has been REFUSED as it is considered that the applicants have provided insufficient evidence to demonstrate that a caravan has resided on the site for a period of 10 years preceding the date of the application.

11/020 Any Other Business

Safer Neighbourhood meetings – Cllr Longstaff requested the Safer Neighbourhood meetings become part of the main agenda, so the Councillors who attend this meeting can discuss the priorities for Brailsford & Ednaston, raise these at the meetings and provide feedback.

The Next Safer Neighbourhood meeting is on 25th January in Kirk Ireton starting at 7.30pm. Cllrs Longstaff and Hancox will attend.

11/021 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 2nd February 2011.

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 2nd February 2011 at the Brailsford Institute.

Present: Pat Laughlin (in the Chair)
John Jordan
Margaret Kent
John Hancox

Public: John Sutcliffe
PCSO Jo Dales

11/022 Apologies for Absence.

Nick Tompkins
David Gill
Anne Shaw
Irene Longstaff

11/023 Variation of Order of Business.

None

11/024 Declaration of Members Interests.

None

11/025 Public Speaking

Police

PCSO Dales had located the owner of the vehicle which collided with the Grit bin in Ednaston, They have agreed to pay for a replacement. The Clerk is to forward an invoice.

The rag and bone van which has been cruising around the area has been sighted again. The registration has now been passed to PCSO Dales to be followed up.

It has now been confirmed that the School Crossing Patrol lady will be leaving on the 18th March, The Clerk is to write to Cllr Lewer, outlining the Parish Councils concerns with this position not being replaced. The clerk is also to enquire if volunteers would be covered on the Parish Council insurance.

Cllr Laughlin reported an issue with parking on The Green which had been raised by a resident. Cars are parking up to the junction and as a result there have been some near misses between cars turning into and out of the lane. PCSO Dales is aware of the situation after receiving another complaint and will raise this with colleagues and the County Council.

11/026 The Parish Council Solicitor (John Sutcliffe) will address the Councillors on the Constitution and the Lease for the Play Park

Play Park Lease – The Parish Council have been having discussions over the lease for a number of years. In earlier discussions it had been decided that there was a need to try and rationalise the position in relation to the occupation of the land which the Parish Council currently uses as a Children's playground. The site is part of the Brailsford Replacement School Site. Some members queried the need for the lease but after discussion it was agreed by all that a formal lease arrangement provides the greatest protection for the Parish Council.

John Sutcliffe (JS) reported that DCC has submitted quite a lengthy lease for what is essentially a very simple arrangement. The lease is for six years commencing on the date that the document is signed. However it includes a break clause option whereby either the County Council or the Parish Council can determine the lease at any time by giving three months notice. The right to any compensation (under the Landlord and Tenants Acts) is excluded. Effectively therefore the lease could be for as little as three months.

This is a lease to which part II of the Landlord and Tenant Act 1954 applies. That means that under the provisions of sections 24 to 28 of the Act the tenant ordinarily would have the right to renew the lease at the end of the term and there are only limited grounds on which a Landlord can oppose such renewal. However in this lease the tenant must agree to waive this right and make a statutory declaration to this effect..

The lease includes a number of clauses about the maintenance of the site but JS did not feel that any were sufficiently onerous to prevent acceptance of the lease. Where the actual means of maintenance was unclear i.e. who should mow, the Parish Council could seek clarification.

The rent payable under the lease is £200 per annum for the first three years of the term with a rent review at the end of the third year and subsequently in each successive third year. The rent is paid annually in advance by banker's standing order. The first payment will be made on the signing of the lease.

Proposal made for the Lease to be signed by Cllr Laughlin and Cllr Hancox.

Proposed: Cllr Hancox

Seconded: Cllr Kent

Brailsford Institute Committee Constitution At the time of the transfer of additional land to the Parish Council it had been recognised that the current Institute constitution is out of date and does not fully recognise the role of the Parish Council and provide sufficient protection for its position.

Therefore Mr Sutcliffe had been asked to review. A new constitution had been drafted and circulated to the Councillors prior to the meeting.

After discussion the draft was approved and a proposal made that the revised draft is presented to and discussed with the Institute Committee.

Proposed: Cllr Jordan

Seconded: Cllr Hancox

11/027 To confirm the minutes from the previous meeting of 12th January 2011

The minutes from the meeting held on 12th January 2011 were confirmed as a true record.

Proposed: Cllr Hancox

Seconded: Cllr Kent

11/028 Matters arising from previous minutes if not already covered in the main agenda.

Website – The Clerk has received a disk of photos from Cllr Hancox to forward to the website designer. The Clerk is continuing to forward relevant information to the website management team.

A decision on the Ednaston pig farm appeal is expected in the next 4-5 weeks.

11/029 Report of the Clerk

a. Derbyshire Association of Local Councils Circulars

05-2011 - Training etc

06-2011 - The Queen's 2012 Diamond Jubilee

07-2011 - Revised Venue for Police Public Engagement Event

08-2011 - Clerks' Day - The Kestrel Wednesday 13 April

09-2011 - General - HMRC What's New for Employers

10-2011 - Annual Parish Meeting

b. Correspondence

Ashbourne News Telegraph – Letter requesting a copy of the Parish Council Agenda's. Cllrs Agreed.

Quart

DDDC – Area Community Forums – February 2011. – Posters displayed

DDDC – Contact details for all parish councils

Derbyshire Community Health Services – Becoming an NHS Trust information brochure displayed on the noticeboards.

DDDC – Elections 2011 – The Councillors decided they do require poll cards.

Archaeology and conservation in Derbyshire.

11/030 Update on the triangle of land on Alley Walk.

The Sim has been sent are still awaiting a response.

11/031 Maintenance Scheme – Footpath no. 40

The maintenance scheme allows the Parish Council to access to a small grant, which we may use to do small jobs, eg clearing vegetation, minor alterations to gates or styles etc. The Clerk confirmed that even if the grant scheme is accepted Derbyshire County Council will remain responsible for all footpath maintenance within the parish. The Clerk is to find out if other Parish Councils have signed up to the scheme.

The Clerk has now received an estimate for the maintenance work on footpath 40 (Ednaston by the Church). The estimate of £2,700 is for the creation of a 1.2m wide surfaced path over an approximate distance of 64 linear metres, as was discussed by Cllr Longstaff and Mr Greatorex. Mr Greatorex can add this work to his maintenance schedule for consideration 2011/12. However, at this moment in time he cannot guarantee that the work would be carried out in the next financial year as it would have to compete with other priorities within the area of responsibility.

Currently work is being carried out next to footpath 40, Mr Greatorex is visiting the site to assess what is being done and to see if the footpath is being disturbed. Clerk will email out Mr Gretorex's response once it is received.

11/032 Finance

Lindsay Adcock

£140.98

Proposed: Cllr Hancox

Seconded: Cllr Jordan

11/033 Safer Neighbourhood Meeting

Cllr Hancox attended the meeting, nothing to report.

11/034 Planning Applications for Discussion

10/00800/FUL Erection of replacement dwelling and conversion and extension of barn to dwelling – Mr Hugh Broadbent, Brailsford Stables.

11/00026/FUL Erection of a garage – Mr G Hesling, Sunny Bank, Main Road Brailsford

11/035 Items for Information

10/00633/CLEUD – Siting and occupation of a caravan for the purposes of human habitation – an appeal has been lodged against the refusal of a CLEUD.

10/00779/FUL – Single Storey rear extension – Mount Cottage, Brailsford – GRANTED WITH CONDITIONS

10/00776/FUL – Erection of billiard room extension – Ednaston Manor - GRANTED WITH CONDITIONS

10/00673/ADV – Display of non-illuminated banner sign – Brailsford Golf Club – REFUSED

10/00777/LBALT – Alterations to listed building – Ednaston Manor – GRANTED WITH CONDITIONS

11/036 Any Other Business

Cllr Laughlin has been asked to sit on the Derbyshire County Council PCT Health Panel. The main topic on discussion at the moment is the GP commissioning. Members of the Panel have been asked to ensure that as much information is given to the public as possible. Cllr Laughlin is to discuss the possibility of a public meeting with the Medical centre.

Cllr Hancox raised issues relating to the recent house fire in Hulland Ward He proposed that the Parish Council should sponsor a public meeting at which the Fire Authority could present on the dangers of house fires and preventative measures.

11/037 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 2nd March 2011.

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 2nd March 2011 at the Brailsford Institute.

Present: Pat Laughlin (in the Chair)
Anne Shaw
Irene Longstaff
John Hancox

11/038 Apologies for Absence.

Nick Tompkins
David Gill
John Jordan
Margaret Kent

11/039 Variation of Order of Business.

None

11/040 Declaration of Members Interests.

None

11/041 Public Speaking

Police

In the absence of PCSO Dales Cllr Longstaff passed on the following information:

A Safe Drive Day has been organised, Along with an Enforcement Day.

Parking Church Lane – PCSO Dales has arranged for Dawn Bryan from Derbyshire County Council Transport and Highways to visit and assess the parking congestion on Church Lane. PCSO Dales has also been in contact with a home owner who parks close to the corner.

School Crossing Patrol Lady – At the southern area community forum the imminent retirement of the school crossing patrol lady was raised. Mike Ashworth from Derbyshire County Council Environmental Services assured those present that every effort is made to recruit for these posts and for that in these cases Derbyshire County Council has allowed post holders to work after 65 should they so wish. Eileen Murphy of Derbyshire County Council would be reviewing the Brailsford situation.. She had arranged a meeting for 30th March at 8.30am with PCSO Dales and the school head teacher, Mrs Micklethwaite. The Parish Council have been asked to send a representative. As the Chairman Pat Laughlin is working away, the Vice Chairman, Cllr Hancox, may be able attend, if not he will contact the other councillors.

PCSO Dales has also received a letter from Mr Ian Windmill from the CREST team. The team have been looking for possible site for a camera van to be placed, as the land owners of the garage would not give permission for it to be parked on the forecourt. At an earlier Parish Council meeting it had been suggested that it may be possible to site the van at the front of the Institute this would involve removing a part of the hedge and introducing some hard standing. . CREST would like to pursue this option Councillors agreed that this should be a matter for consultation, especially with the Institute Committee and Institute users. The Clerk is to find out if any planning permission is required before Cllr Laughlin discusses at the next Institute meeting.

Clerk to ask PCSO Dales for an update on the activity of the Rag and Bone vehicle.

11/042 To confirm the minutes from the previous meeting of 2nd February 2011

The minutes from the meeting held on 2nd February 2011 were confirmed as a true record.

Proposed: Cllr Hancox

Seconded: Cllr Laughlin

11/043 Matters arising from previous minutes if not already covered in the main agenda.

Website – The Website should be going live before the next meeting. A number of organisations had been contacted and were forwarding information or links. It was agreed that the website should be 'launched' at the next parish Council meeting. The Clerk and Chairman to discuss arrangements.

Play Park Lease – Clerk to ask the Council's solicitor Mr Sutcliffe for an update on the playing field lease as the Parish Council have received no further information about this..

Constitution – Cllr Laughlin has circulated a copy of the Constitution to all members of the Institute Committee, for discussion at the next meeting.

11/044 Report of the Clerk

a. Derbyshire Association of Local Councils Circulars

11-2011 – General Circular

12-2011- TrainingRAINING - Power of Well Being, Law & Good Practice 22 June 2011

13-2011 - Allotments Seminar, Code of Publicity, Derbyshire Police Authority E-Newsletter,

14-2011 - Consultations

15- 2011 -Parish Council and Community County Clerks PAYE Implementation

b) Correspondence

DALC – Poster Parish or town council elections, booklets 'All about Local Councils' and 'It takes all sorts'

Parish Matters – Came and Company Parish Council Insurance

CPRE Membership – The councillors decided to defer until the new Parish Council in May

Clerks and Councils Direct

The Playing field

BT Adopt a kiosk letter – Cllr Laughlin to pass the details on to RASHES

Wicksteed - Annual Safety inspection – Clerk to arrange

Derbyshire Childrens Holiday Centre requesting donation

Fire and Rescue service letter – Clerks details to be put down

11/045 Update on the triangle of land on Alley Walk.

The SIM returned from the Land registry has returned stated the land is not registered. The Clerk will complete forms requires for the Council to apply for 'adverse possession'.

11/046 Maintenance Scheme – Footpath no. 40

The Clerk had contacted other parish councils about the Maintenance scheme. The response was that it was a very useful pocket of money to claim back. Councillors agreed that Brailsford & Ednaston should apply for this fund..

Proposed: Cllr Hancox

Seconded: Cllr Longstaff

11/047 Finance

Lindsay Adcock

£150.00

Proposed: Cllr Hancox

Seconded: Cllr Longstaff

Mr Heathcote

£180

Proposed: Cllr Shaw

Seconded: Cllr Longstaff

11/048 Safer Neighbourhood Meeting

The next meeting will be on 10th May at Carsington Water in the Henmore Room.

11/049 Planning Applications for Discussion

None

11/050 Items for Information

Marsh Hollow, Hollington Pig Farm. The Appeal has been granted. Councillors expressed extreme concern about the lack of detail included in the Inspector's decision letter which failed to recognise many of the issues raised by objectors including the Parish Council. It is understood that no further action can be taken. Councillors were concerned that this type of decision failed to take account of local views – contrary to the objectives of the Localism Bill.

11/051 Any Other Business

Due to a change in employment circumstances, Cllr Hancox is no longer able to attend the Handyvan meetings as arranged by the Derbyshire Dales District Council. Cllr Laughlin will try and attend the next meetings until the new Parish Council meets in May, when this will be offered to any of the new Councillors. Until then a request will be made that the information be forwarded to the Clerk.

Concerns were raised over the number of Caravans using the smaller back roads to access the Campsite at Hulland Ward. The Clerk to contact Derbyshire County Council Highways for advice.

Cllr Laughlin will be re-launching the Parish Plan by issuing the full report from the survey

11/052 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 6th April 2011.

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 6th April 2011 at the Brailsford Institute.

Present: Pat Laughlin (in the Chair)
Anne Shaw
Irene Longstaff
John Hancox
Nick Tompkins
Margaret Kent
John Jordan

Public: 2 Members

11/053 Apologies for Absence.

David Gill

11/054 Variation of Order of Business.

None

11/045 Declaration of Members Interests.

None

11/046 Public Speaking

A member of the public wanted to raise his concerns over the Planning Application 11/00108/FUL. The property this application refers to is the old butchers, which is on the same forecourt as the shop and post office. The application is to change the use to a Tea Rooms with an additional mezzanine floor. The gentleman had the following objections:

- The Tea Rooms would be in direct competition with the shop as the shop currently offers sandwiches, snacks, hot and cold drinks.
- The parking on the forecourt is already stretched; there is a high turnover of vehicles which have very short stopping time. If customers are parking for the tea rooms the stopping time would be far greater therefore taking up valuable space in a forecourt which is very limited.
- The risk to local employment, it is believed they are from out of the area and would run it alone. If the shop is to suffer because of the direct competition, then local shop workers may lose their jobs.
- In the long term there is an issue of viability, should the property be turned into a tea rooms and not be successful what would the alternative be if it has been granted the use for food.

PCSO Joanne Dales along with two other police officers worked with a speed radar outside the Institute on 28th March, In the two hours they were in attendance the results are as follows:

- 5 fixed penalties of £60.
- 2 given a warning.
- 1 to be found in possession of drugs.

As the Speed watch equipment is currently out of use, PCSO Dales will arrange for more enforcement sessions over the coming months.

Camera van siting - PCSO reported that PC Bradley will be attending the next meeting to advise the Parish Council on the requirements for camera van site. There is confusion over who will be paying for the work Clerk confirmed that planning permission will be required for any hedge removal.

Safe Drive Day - A date in April has been arranged.

The Green Parking - PCSO Dales has met with the Dawn Bryn from the Derbyshire County Council (DCC), Unfortunately the view from the DCC is that nothing that can be done as it is not a sufficiently serious situation for any action to be taken, such as the installation of yellow lines. Councillors commented on the near misses which had been observed at the site and Cllr Longstaff had spoken to staff at the GPs surgery. PCSO Dales has advised a resident who was one of those making the complaint to pass on any vehicle registration which park on the corner and will keep the situation under review.

School Cross Patrol - Cllr Laughlin, Cllr Hancox, PCSO Dales and Mrs Micklethwaite met with Eileen Murphy from DCC. Ms Murphy reported that DCC operates under national guidelines which state that when there is crossing control there is no need for additional patrol. The suggestion was made that children all wear high visibility vests. The Police are working with the school to teach the children about road safety.

11/047 To confirm the minutes from the previous meeting of 2nd March 2011.

The minutes from the meeting held on 2nd March 2011 were confirmed as a true record.

Proposed: Cllr Hancox

Seconded: Cllr Longstaff

11/048 Launch of the Website

A discussion was held over additional information for the website, if planning applications should be posted along with a discussion board'. The clerk is to look at other websites such as Church Broughton and report back. The clerk is to advise Park Hall Designs to make the website live, the councillors are to look and feedback to the clerk. Posters will be put up next Monday 11 April advertising the site to residents.

11/049 Commonsides Issues

A concerned resident from Commonsides has had indication of possible development on land at the back of Glebe Cottage. The clerk has contacted the planning department for information but to date has had no response.

11/050 Speed Camera Van siting

This Item was covered in the Public speaking section.

11/051 Play Park Lease

is trying to backdate the lease to 2010, this would mean the Parish Council would be charged £400. Their argument is that the Parish Council has occupied the land at no charge for many years and has not contributed to maintenance costs, such as new fencing, which have been borne by the Council. The advice to Councillors is that this start date cannot be justified because of the length of time taken by DCC to complete the lease. A compromise of 1 January 2011 has been proposed No response has been received. Cllrs endorsed this action.

11/052 School Patrol Crossing Feedback from the meeting 30th March 2011

This item had already been reported on in the Police section. Following on, a number of councillors reported that some local residents were not in favour of replacing the crossing patrol. The Parish Council voted to continue to support in principle the reinstatement of a School Patrol Person, but would consult more widely including with school Governors, PTA and identify parents who are in favour of a replacement.

It was agreed the clerk should write to Cllr Lewer advising him of the Parish Council's disappointment, with the decision. A letter is also to be sent to Mr McLoughlin to draw attention to the inflexibility of the national guidelines.

Proposed: Cllr Hancox

Seconded: Cllr Jordan

Cllr Jordan has received information from the Derby Evening Telegraph of a lady who is trying to bring a Private Members bill in parliament that removes the decisions relating to the deployment of School Patrol People away from County Councils. The legal requirement for an item to be discussed at County Council a petition has to have 250 signatures.

11/053 Institute Constitution

The Institute Committee have returned the draft constitution with a number of minor amendments. One main item needs to be checked; that is payments to members of the Committee. This is to be checked with the solicitor.

11/054 Derbyshire Association of Local Councils Circulars

11/2011 Annual Parish Meeting

12/2011 Training

13/2011 General Circular

14/2011 Consultations

15/2011 Parish Council and Community Council Clerks PAYE Implementation

17/2011 General

18/2011 General

19/2011 Good Councillor Guide 3rd Edition

20/2011 General

11/055 Report of the Clerk on:

- (a) Update on the triangle of land on Alley Walk
The Land registry Forms requesting Adverse Possession have been completed and returned and the Clerk is awaiting a response.
- (b) DCC Footpath Maintenance Scheme
Cllrs Signatures required. Completed at meeting
- (c) Play park equipment – Annual Safety Inspection
An inspection has been booked, awaiting safety report.
- (d) Clerks Training Day, 13th April 2011
Clerk is to attend this training course.
- (e) Saturday Morning Refuse Dates
Dates have been put on the website, Posters will be going up on the Noticeboards
- (f) Refuse Collection Arrangement for East, Royal Wedding and May Bank Holiday
Arrangements have been put on the website, Poster will be posted onto the Noticeboards
- (g) Walking for Health
This information is to be passed to the Brailsford Ramblers group 'Brambles'.
- (h) Ashbourne Community Transport – Bus Timetable
Time table to be put onto the Website, Posters to be put on the noticeboard.
- (i) Children Missing from Education
Flyers will be put on the noticeboards.
- (j) Planning queries over change of use
This item was covered in the main agenda.
- (k) DCC Review of Public Transport Subsidies
A discussion was held over the changes made.
- (l) Off Street Parking Places (Amendment No. 1) Order 2011
This Information has been circulated to all Councillors

11/056 Planning Applications decisions:-

11/00111/FUL Siting of mobile home for agricultural worker for a temporary period of 3 years, Marsh Hollow, Hollington - OBJECT

11/00124/FUL Erection of storage Building, Trotters Ash, Hollington Lane, Ednaston – NO OBJECTION

11/00138/FUL Erection of detached double garage with additional living accommodation above, Norman House, Brailsford. – NO OBJECTION

11/00155/EXF Extension of time limit for implementation – erection of detached triple garage block with store room above, Sandiways, Mercaston – NO OBJECTION

11/057 Finance

Park Hall Design -Finalisation of the Website	£209.03
John Sutcliffe – Solicitor fees for Play park Lease	£720.00
DALC – Annual Subscription	£229.45
Lindsay Adcock	£155.00
Land Registry	£40.00
Re-issue Mr Heathcote – cheque number 546 to be stopped	£180.00

Proposed: Cllr Longstaff

Seconded: Cllr Shaw

11/058 Matters for raising at the next Safer Neighbourhood Meeting which is to be held on 10th May 2011

The only issue which the Councillor felt should be raised is the retirement of the School Crossing Patrol Lady.

11/059 Any other business

(a) The Institute Committee have asked the Parish Council if it could contribute to the purchase of r new worktops for the Kitchen. Three quotes have been sought and the cost will be £1300.00 plus VAT. All Councillors agreed the work should go ahead.

Proposed: Cllr Laughlin

Seconded: Cllr Shaw

(b) It was noted the licence for car park has not been received. Clerk to pursue.

11/059 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 11th May 2011.

**MINUTES OF THE ANNUAL PARISH MEETING
OF BRAILSFORD COUNCIL HELD ON THE
18th May 2011 at 8PM**

Present: Pat Laughlin
John Hancox
David Gill
Keith Cragg

Clerk: Lindsay Adcock

Apologies: Nick Tompkins

1. Election of Chairman

John Hancox proposed Pat Laughlin to stand for another year as Chairman, seconded by David Gill. Pat Laughlin accepted. **Carried unanimously**

2. Election of Vice-Chairman

David Gill proposed John Hancox to stand for another year as Vice-Chairman, seconded by Pat Laughlin. John Hancox accepted. **Carried unanimously**

3. Minutes of Previous Meeting

The minutes of the Annual Parish Meeting on the 5th May 2010, were read and approved as a correct record. Proposed: Pat Laughlin Seconded: John Hancox.

4. Matters Arising from the Minutes

There were no matters arising from the previous Annual Parish Meeting.

5. Appointment of Responsible Financial Officer

The Clerk has been responsible for the accounts for a number of months and has successfully completed the end of year accounts. The Chairman reported that she felt a very good job had been done and thanked the Clerk for her hard work. She proposed that Lindsay Adcock should continue as the Responsible Financial Officer for 2011-2012. Seconded by John Hancox. Lindsay Adcock Accepted. **Carried unanimously**

6. Appointment of Internal Auditor

Sarah Lorking is willing to continue to act as Internal Auditor.
Proposed: Pat Laughlin Seconded: John Hancox **Carried unanimously**

7. Chairman's Report

The Chairman gave her report on the period April 2010 to March 2011. A copy of which was circulated and is attached to the Minutes.

8. Any Other Business

Pat thanked all the Councillors and the Clerk for their help and support during the past year.

None received

11/157 Decisions on Planning Applications

None received

11/158 Finance

No items for payment had been received.

Cllr Jordan would review the financial documentation ahead of the next meeting. **Action: Cllr Jordan**

11/159 Matters for raising at the next Safer Neighbourhood Partnership Meeting

None. The meeting was scheduled for 18 January at Hlland Ward (the same day as the next PC meeting).

11/160 Any Other Business

None

11/161 Date for the Next Meeting

The Next Parish Council Meeting is scheduled for 18 January 2012. As this is much later than usual Cllr Laughlin will see if this can be brought forward to 11 January 2012. All meetings will be held at the Institute at **7.30pm**.

Brailsford & Ednaston Parish Council

Chairman's Report 2010-2011

This has been a very busy year for the Parish Council especially on the planning front. During the year we were involved with the draft Joint Core Strategy presented by Derbyshire dales District Council and organised and hosted a number of public meetings: hopefully making the views of the Village known,

We were also a major objector to the Hollington Pig farm application. Unfortunately this application was granted on appeal following a refusal by Derbyshire dales. We now need to ensure that all the conditions imposed are met.

We asked for conditions to be imposed on the change of use requested by Fabritec but were not successful with this application

On a more positive note our petition on the speed limits through Ednaston was successful and Ednaston now has a 30 mile per hour restriction in line with other villages in the area.

We also launched a new village website which we hope will become a community asset and secured additional land at the Institute for the use of the Village.

We continue to support the protection of open space and are seeking to secure the triangle of land at Alley Walk and enter into a long term lease for the children's playground with Derbyshire County Council.

During the year we conducted our own housing survey and supported the official survey sponsored by the District Council. This will identify formally the need for affordable housing in the village: this includes specialist accommodation for older residents.

We also completed our Paris Plan and will be supporting further work on this ahead of the introduction of the new localism agenda.

A number of Councillors retired at the end of the year and I should like to thank them for their hard work and dedication during their term of office

Pat Laughlin

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 18th May 2011 at The Yew Tree, Ednaston.

Present: Pat Laughlin (in the Chair)
John Hancox
Keith Cragg
David Gill

Public: 1 Member

11/060 Apologies for Absence.

Nick Tompkins

11/061 Variation of Order of Business.

An additional item is added to the agenda and taken as the first item after the report from the police.

11/062 Declaration of Members Interests.

None

11/063 Public Speaking

Speed Camera Van Site – PCSO Dales circulated a quote she had received for the work to be carried out. The quote was for £3300 plus VAT. This item will be brought back to the next meeting once another two quotes have been received.

Parking Church Street – This is ongoing, PCSO has asked that photos of offending vehicles could be taken to start to build up a case. It was also stated since the complaints were first made there has been an improvement.

Cllr Cragg enquired if PCSO Dales had any information of a number of counterfeit £20 notes. PCSO Dales was unaware of any major issue.

Arrangements will be made for the ringmaster emails to be forwarded onto the Parish Website.

11/064 Co-option of Councillors (Additional Item)

The Chair welcomed two new councillors, Keith Cragg and David Gill to the Parish Council. Currently the Parish Council has 3 vacancies; notices have been posted on the notice boards and the website. Cllr Laughlin felt that the Council should have the widest possible representation. Following the retirement of Cllr Longstaff there was no representation from Ednaston Village or from the wider parts of the Parish. It was agreed that an article should be advertised in the Ashbourne paper. The Parish Council are already aware of two people who are interested in being co-opted. This item is to be taken to the next meeting.

11/065 To confirm the minutes from the previous meeting of 6th April 2011.

The minutes from the meeting held on 6th April 2011 were confirmed as a true record.

Proposed: Cllr Hancox

Seconded: Cllr Laughlin

11/066 Institute Car Licence

A letter has been received from Mr Clowes, unfortunately he is unable to provide the Parish Council with a 10-year Licence for the Car park without incurring a charge for solicitors of £750 plus VAT. It was agreed the clerk would contact Mr Clowes to find out what the longest timescale could be without incurring any charges.

Proposed: Cllr Cragg

Seconded: Cllr Hancox

11/067 Speed Camera Van siting

This Item was covered in the Police section.

11/068 Play Park Lease

There is nothing to report on the Item. The Clerk is to chase for the next meeting.

11/069 Derbyshire Association of Local Councils Circulars

21/2011 Accounts & Audit Regulations etc

22/2011 General

23/2011 East Midland Allotment Officers' Forum

24/2011 Important - NALC Legal Briefing L02-11 - Future Standards of Conduct of Members of Local Authorities in England

11/070 Report of the Clerk on:

- (a) Update on the triangle of land on Alley Walk
The Parish Council's application for Adverse Possession has been rejected by the Land Registry. The Chairman and Clerk will review the rejection notice and look into the next process.
- (b) Play park equipment – Annual Safety Inspection
The inspection will be carried out on 1st June 2011.
- (d) Clerks Training Day, 13th April 2011
The Clerk reported how useful this training day had been.
- (e) Website update
The Website is constantly being updated. The Clerk is to email Cllr Cragg details of the site to be displayed in the shop. Contact also needs to be made to the Churches asking for permission for the posters to be displayed on the noticeboards. The Clerk is also to check with DALC any implications from selling advertising space on the website.
- (f) Commonsides Issues
Information given to the Councillors of an application for a Cattle Grid and the restoration of the track. This information to be forwarded to Mr Carpenter.
- (g) School Crossing Patrol
The Clerk is to contact the School Board of Governors and PTA to find out their views on a replacement before the Parish Council takes further action.
- (h) Quart Magazine
Circulated
- (i) Thank you letter from M Hill
Circulated
- (j) DDDC - Recycling Site at the Rose and Crown
A letter had been received stating that signs will be going up around the recycling site in the Rose and Crown Car Park stating how the site should be used and the penalties that could be incurred for abuse., This action has been taken following misuse of the site and incidents of fly tipping. Cllrs decided that no action was needed from the Council at this stage.

11/071 Planning Applications:-

11/00232 – Erection of Conservatory – 9 Luke Lane, Brailsford – NO OBJECTION

11/00290 – Discharge of Planning Application to allow unrestricted occupation of dwelling and separate disposal of land – Overberry Farm Hollington Lane, Ednaston - OBJECTION

11/00279 – Removal of agricultural Occupancy condition – Overberry Farm, Hollington Lane, Ednaston - OBJECTION

11/072 Decisions on Planning Applications

11/00111/FUL Siting of mobile home for agricultural worker for a temporary period of 3 years, Marsh Hollow, Hollington – Granted with Conditions

11/00138/FUL Erection of detached double garage with additional living accommodation above, Norman House, Brailsford. – Granted with Conditions

11/00800 – Withdrawn

11/00124 - Erection of storage building, Trotters Ash, Hollington Lane, Ednaston - Granted with Conditions

11/00155 – Extension of time limit – Granted with conditions.

11/073 Finance

The following were approved.

Lindsay Adcock

DALC – Clerk's training day

Proposed: Cllr Hancox

£248.26

£30.00

Seconded: Cllr Gill

11/074 End of Year Accounts and Internal Auditor to be agreed.

A copy of the End of Year accounts was circulated and agreed.

Proposed: Cllr Hancox **Seconded:** Cllr Gill

11/075 Matters for raising at the next Safer Neighbourhood Partnership

Cllr Hancox reported back from the meeting. The main discussions were on traffic and speed issues. The Council has received a concern that the issue of speed through Hollington was raised but not for Ednaston. No Councillors present had received any complaints from Ednaston. Cllr Laughlin will investigate.

No other matters were tabled

The Next meeting of the SNP is 14th September 2011, at Bradley School.

11/076 Any Other Business

Derbyshire Dales District Council have contacted Cllr Laughlin to advise on a Localism meeting which will held in the Institute. The Parish Council have been asked if they are willing to advertise the meeting and possibly distribute flyers. The information will be put onto the Website once the date has been confirmed.

11/077 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 1st June 2011.

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 6th July 2011 at Brailsford Institute, Brailsford.

Present: Pat Laughlin (in the Chair)
John Hancox
Keith Cragg
Nick Tompkins
Vic Carpenter

Public: 3 Members

11/078 Apologies for Absence.

David Gill

11/079 Variation of Order of Business.

The inclusion of a confidential item was agreed.

11/080 Declaration of Members Interests.

None

11/081 Public Speaking

Following discussions with the Chairman two representatives from the Brailsford Church Group came to the Parish Council, to discuss ideas for the Queens Diamond Jubilee Celebrations planned for Sunday 3rd June 2012 which falls at the time when the village fete is usually held. The discussion was focused around the possibility of a Brailsford Big Lunch (following the national programme) and the purchase and availability of commemorative mugs. Customised village mugs have been available for previous celebrations (Millennium and Golden Jubilee) and have proved to be very popular. In the past the mugs have been commissioned, with a special Brailsford design selected as a result of a village competition and the Parish Council has made a donation towards the cost. The rough estimate to purchase the mugs for next year (using the previous supplier) was in the region of £1000,

The Parish Council advised that because of reductions in the precept and other commitments on the budget they may not be able to make a similar contribution in 2012. It was suggested that fund raising events should be arranged throughout the forthcoming year to raise funds for the event and possibly other village activities.

Councillors discussed various options for the event including the commemorative mugs. It was agreed unanimously that any planning for the event must be inclusive (offering an opportunity for the whole village and its community groups to take part). It was agreed that a Jubilee working group should be created, for residents who are willing to help organise the event, a special email address will be created (Cllr Cragg offered to create an email address for the working group). The Chairman proposed that the Parish Council would make a contribution in kind by taking responsibility for the administration of the Working Group. A summary of the discussion and an advert asking for volunteers placed in the Parish Focus and on the Parish Council Website asking for volunteers.

11/082 Isabel Frenzel from Derbyshire Dales District Council will report the results from the Housing Need Survey.

The Conclusion is as follows;

There is very limited opportunity for local people to meet their housing need by buying or renting a home on the open market, and limited affordable housing stock and turnover to help meet this need.

The key findings from the survey are as follows:

- 73% of respondents stated that they would be in favour of a small scheme of affordable housing to meet local need.
- 28 households with a strong local connection are in need of affordable housing in the Parish. It is normal practice to develop about a third of the total housing need identified, so using the 33% rule to decide on the number of units to be provided gives a minimum of 9 homes.

- The need is for affordable rented accommodation. The financial information provided by respondents indicates that shared equity is unlikely to be a viable option, except for 1 household.

Even though house prices have shown a recent decrease, there is still a large gap between incomes and house prices, which will continue to have a significant impact on affordability. The current credit crunch is also making it more difficult for people to get on to the housing ladder, with fewer mortgages available, larger deposits and a good credit rating being required. There has also been a movement away from 100% mortgages and lending above 3 to 3.5 times a household's gross annual income.

If developed the nine properties would be funded and owned by a Housing Association. However, although some funds have been allocated from the national HCA to Derbyshire Dales the original plans did not include Brailsford so there is no guarantee that funding will be available in the short to medium term.

DDDC has a process for following up survey activity. The next stage of the process is to identify some suitable locations, Cllr Cragg (and the Chairman if available) will work with DDDC to consider the potential sites. These must be compliant with the Council's agreed policy on any new development

11/083 To confirm the minutes from the previous meeting of 18th May 2011.

Item 11/066 should read - Institute Car Park Licence.

With the amendment above the minutes from the meeting held on 18th May 2011 were confirmed as a true record.

Proposed: Cllr Hancox

Seconded: Cllr Cragg

11/084 Institute Car Park Licence

Clowes Estates has proposed that a new Tenancy at Will agreement should be used to replace the one year licence for occupation of the car park. This document has been compiled 'in house' is contracted out of the Landlord and Tenant Act 1954, and is a more detailed and complex document than the licence previously used. This Agreement has been circulated to the Councillors for consideration.

11/085 Speed Camera Van siting

PCSO Dales had forwarded a second quotation to the Clerk for the work to be carried out on the potential site for the camera van (£995), The Councillors decided that both quotes were too high for the Parish Council to consider the work to be carried out at this time.

Proposed: Cllr Hancox

11/086 Play Park Lease

Mr Sutcliffe has advised the Clerk that the County Council do not intend to change the start date of the contract. The Councillors all agreed not to sign the contract at the moment.

11/087 Queens Jubilee

This Item was covered in the Public Speaking section.

11/088 Derbyshire Association of Local Councils Circulars

25-2011 – Landfill Communities Fund Grants available from DET, End of Aggregates Levy Fund,

26-2011 - General Circular - Digital Switchover and Switchover Help Scheme,

27-2011 - Training - Chairmanship - HM Revenue & Customs workshop programme

28-2011 - Revised First Edition of 'Standing Orders for Local Councils'

29-2011 - Sport England - Protecting Playing Fields, Human Resources Consultancy from Hampshire ALC, HM Rev & Customs Free advice open day

30-2011- Election for DALC Executive Committee 2011 – 2015

31-2011- Cutting Red Tape. Consultation on Regulations Under the Sustainable Communities Act 2007, HM Revenue & Customs - Free Employer and Business Advice Open Day – Cancelled

32-2011- Part Night Street Lighting - DCC, Relaxation of Planning Rules for Change of use from Commercial to Residential, NALC's Communities in Action Conferences, News in Brief

33-2011: Derbyshire County Council - Parish and Town Council Liaison Forum - 23 June 2011 - Clerk, RFO Vacancy

32-2011 –Street Lighting – The Parish Council will respond that they are for the street lights to be switched of at night.

Proposed: Cllr Tompkins

Seconded: Cllr Hancox

11/089 Report of the Clerk on:

- (a) Update on the triangle of land on Alley Walk - At the request of the Chairman the Clerk has contacted the Land Registry again. They have advised on further information which is needed to enable the Council's application to be considered again.

- (b) Play Park Inspection – Emailed
The inspection was carried out. The reports states there are no high priority work to be carried out.
- (c) Bench for the Play Park
The Clerk had obtained quotes for a new bench, it was decided that at the moment the Parish Council does not have sufficient funds to purchase a new bench.
- (d) Website update
There had been some delay in updating the website but this had now been auctioned. Photographs included will be changed regularly to suit the season. The Ringmaster information will soon be posted on the website.
- (e) School Crossing Patrol
Neither the School (headteacher) or the Governors have not responded to a request for their current views on replacing the School Crossing Patrol Person. As no response has been received from the school, It is felt the Parish Council no longer need to continue lobbying for this.
- (f) Minutes of Handyman Meeting – Emailed
- (g) Housing and Health Poster – Emailed
- (h) Road Traffic Survey
The selected supplier was no longer available to undertake this work. As it had already been agreed that this survey should be carried out, Councillors agreed to proceed with the survey. The Chairman and Clerk will review alternative quotations to ensure that the Council gets best value for money.
Proposed: Cllr Tompkins Seconded: Cllr Hancox
- (i) Code of Conduct training
The councillors would like to attend training sessions, providing they are arrange in the week and the dates are circulated well in advance.
- (j) Derbyshire Excellence in the Community
Circulated
- (k) Clerk & Councils Direct
Circulated
- (l) Vitalise – Charity looking for donations
Unfortunately the Parish Council are unable to donate at this time.
- (m) The Playing Field
Circulated.

11/090 Planning Applications:-

- 11/00286/FUL – Erection of Stables (retrospective) – Spinney Manor, North Lane, Brailsford.
- 11/00402/FUL - Erection of Stables – Miss P Boswell

11/091 Decisions on Planning Applications

- 11/00232 – Erection of Conservatory – 9 Luke Lane, Brailsford

11/092 Finance

Lindsay Adcock	£187.90
Zurich Insurance	£503.07
Internal Auditor	£50.00
Park Hall Designs	£20.00
Wicksteed Playscapes	£54.00

Proposed: Cllr Hancox

Seconded: Cllr Cragg

11/093 Matters for raising at the next Safer Neighbourhood

No Matters

11/094 Any other Business

No other Business arising.

11/077 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 7th September 2011.

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 7th September 2011 at Brailsford Institute, Brailsford.

Present: Pat Laughlin (in the Chair)
John Hancox
Keith Cragg
Vic Carpenter

Public: PCSO Jo Dales

11/095 Apologies for Absence.

David Gill
Nick Tompkins

11/096 Variation of Order of Business.

Under the section any other business the following items will be discussed:

National Planning Framework
Parish Council Meeting Start Time
Planning Applications Procedures

11/097 Declaration of Members Interests.

None

11/098 Public Speaking

Police – The Safe Drive day was held on 2nd August and lasted approximately 5 hours, the results are listed below. The next Safe Drive date has been set.

Seat belt offences dealt with = **53** (of which 13 were Van/LGV category = 24%)

Driver using mobile phone offences dealt with = **6**

Window tint offences dealt with (removed prior to leaving check site) = **5**

Registration plate offences dealt with = **6**

Manner of driving offences dealt with = **3**

Exceed 30mph limit offences dealt with = **6**

VDRS forms issued = **7**

Driving on pavement = **1**

Insecure load = **1**

Anti-social behaviour from an EMA driver (not emergency ambulance) = **1**

Numerous Con & use offences defects detected, to name but a few:

Tyre defects = **9**

No offside mirror = **1**

Lighting defects = **3**

Exhaust = **1**

Suspension = **1**

Load sensing valve = **1**

A trailer which was possibly overweight, with tyre and braking issues = **1**

2 Red Diesel detected = £500 on the spot fine which has to be paid 'on the spot'

The Speedwatch programme is still operational and will be carried out most weeks.

Cllr Cragg raised the issue of a van which caught fire on Luke Lane, PCSO Dale will check if this has been reported and forward the information to the clerk.

A Second van has also been on fire on Church Lane, PCSO Dale advised this had been reported.

It was also brought to the attention of the Parish Council the increased amount of disturbances around the village in the early hours of the morning, on the corner of Luke Lane 2 large concrete planters have been stolen. Cllr Cragg advised that he too had incidents around the back of the shop.

The area covered by PCSO Dales is also set to change, therefore being able to spend more time around the village.

Permission was also given by Cllr Cragg, for the police to park on the shop forecourt.

11/099 To confirm the minutes from the previous meeting of 6th July 2011.

The co-option of John Jordan onto the Parish Council.

With the amendment above the minutes from the meeting held on 6th July 2011 were confirmed as a true record.

Proposed: Cllr Hancox

Seconded: Cllr Carpenter

11/100 Adoption of the phone box in Ednaston

It was agreed the Parish Council will adopt the Phone Box of BT for the fee of £1. The clerk is to sign the relevant paperwork.

Proposed: Cllr Carpenter

Seconded: Cllr Hancox

11/101 Proposed new fence for the Institute

The documents outlining the proposed new fence for the Institute, had been circulated before the meeting. All Councillors agree with the proposal.

Proposed: Cllr Hancox

Seconded: Cllr Carpenter

11/102 Queen's Diamond Jubilee

Final amendments are to be made to the posters, they will then be distributed around the village. Copies of minutes from the Jubilee committee are to be scanned in by the clerk and distributed.

Cllr Cragg reported that the Jubilee Committee have decided to move away from the original suggestion of a lunch as this may be too formal, It is now decided that the event will take place as a fete, with a hog roast, entertainment along with a compere to introduce and host the day's events including the count down to the royal celebration.

In the year of the Millennium a book was produced, showing the history of Brailsford and Ednaston. Cllr Laughlin suggested that an oral history recording memories of the village at the Coronation, Silver Jubilee, and Golden Jubilee should be considered. This proposal was generally supported. Cllr Laughlin to consider how it could be organised.

Cllr Carpenter has a copy of the Millennium book. This will be passed to the Clerk to help with the detail of the village to be included on the website.

Cllr Laughlin reported that County Councillor Andrew Lewer had suggested that funds to support the Jubilee event could be made available from the County Council's Community Fund. Cllr Laughlin will discuss with Mary Cox.

11/103 Derbyshire Association of Local Councils Circulars

34-2011: Training - Additional Courses

35-2012 - Training Circular

36-2011 - General Circular - DCC Winter Service Questionnaire

37-2011 - The Localism Bill, Progress so far- Open Public Services White Paper

38-2011 - DALC President 011-2012

39-2011 - East Midlands Councils introductory offer

40-2011 - DALC AGM 3 September 2011 - Get Derbyshire Working - Breakfast Workshop

41-2011 - Consultation by DCC - Gritting the Roads of Derbyshire

42-2011 - Localising Support for Council Tax in England

11/104 Report of the Clerk on:

(a) Update on the triangle of land on Alley Walk

The Land Registry require another cheque of £40 for the survey of the land to be carried out. The Clerk has contacted the Land Registry and advised the Parish Council would like to be notified of any visits to the site.

(b) Website update

The site is being updated regularly.

(c) Road Traffic Survey

Because of the problems with earlier tenders more Companies are to be sourced.

(d) Institute Car Park Licence

The Clerk to contact Mr Clowes again to arrange a meeting.

(e) Play Park Lease

Cllr Lewer has been contacted, He has advised that he is looking into the Lease conditions and charges.

- (f) Isabel Frenzel
The Councillors availability is to be forwarded to Isabel.
- (g) Lighting survey
This survey was not accessible.
- (h) Provisions for the winter, scheme from the Council. Filling of the Grit bins
Councillors decided against opting for the winter scheme offered by the County Council> The Clerk is to arrange for the existing bins to be filled by the County Council, A stock of additional Salt is to be purchased and stored as a reserve.
Proposed: Cllr Carpenter **Seconded:** Cllr Hancox
- (i) Playing the Field
Circulated
- (j) Longhurst Group annual report
Circulated
- (k) The Quart
Circulated

11/105 Planning Applications:

- 11/00543/LBALT – Alterations to listed building – Installation of 3 no. rooflights – The Coach house Main Road, Brailsford.
- 11/0056/FUL – Repositioning of gateway – Field off Culland Lane, Brailsford
- 11/00614/CLPUD – Certificate of lawful proposed use or development – Single storey extension – Beech House Hollington Lane, Ednaston
- 11/00621/TEMP – Retention of temporary agricultural Workers dwelling for a period of 2 years – Cyrstal Springfield Barn, Alder Lane, Mercaston.

11/106 Decisions on Planning Applications

- 11/00286 – Erection of stables – Spinney Manor, North Lane, Brailsford GRANTED WITH CONDITIONS.
- 11/00495 – Erection of replacement dwelling and conversion and extension to barn dwelling – Brailsford Stables, Main Road, Brailsford REFUSED
- 11/00584 – Erection of machinery store extension at pools Head Farm, Culland Lane, Brailsford – Prior approval not required.
- 11/00402 – Erection of stables –The Croft, North Lane, Brailsford REFUSED

11/107 Finance

- | | |
|----------------------|--------------------------|
| Lindsay Adcock | £176.91 |
| Land Registry | £40.00 |
| Proposed: Cllr Cragg | Seconded: Cllr Carpenter |

Derbyshire Dales District Council – Election Charges
The Clerk to seek clarification.

11/108 Matters for raising at the next Safer Neighbourhood

The next meeting will be held at Bradley School on 14th September. Cllr Cragg will attend if available.

11/109 Any other Business

The National Planning framework is now out for t consultation. The closing date is 17th October the Chair asked that all councillors read through the document and bring any comment to the next meeting. The Clerk is to email all councillors with the link to the document.

All Councillors agreed to change the start time of the Parish Council Meetings to 7.30pm.

To hasten the planning application procedure Cllr Laughlin and Cllr Carpenter will initially assess the documents. They will then decide which councillors are required to continue the review process. All Councillors agreed.

As no contact has been possible with our District Councillor, Angus Jenkins, the Chairman will consult with Derbyshire Dales Leader, Cllr Rose, on how best this contact should be made.

11/110 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 5th October 2011.

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 5th October 2011 at Brailsford Institute, Brailsford.

Present:

John Hancox(in the Chair)
Nick Tompkins
Vic Carpenter
David Gill
John Jordan

Public: PCSO Jo Dales

11/111 Apologies for Absence.

Pat Laughlin
Keith Cragg

11/112 Variation of Order of Business.

None

11/113 Declaration of Members Interests.

None

11/114 Public Speaking

Police

PCSO Dales reported back on the car fires reported at the last meeting:

A Vauxhall Movano DTI was burnt out on Church Lane, on the 29/08/2011 It was a stolen vehicle from Oakwood.

The Landrover Discovery which was burnt out on Luke Lane on 16/08/2011 had been left by the owner as it had a puncture.

Speedwatch – Another site has been identified to carry out speedwatch. It will alternate between outside the Institute and the other outside Methodist church.

11/115 To confirm the minutes from the previous meeting 7th September 2011.

This item will be carried forward to the next meeting. At the time of taking this item there was only one councillor who attended the September meeting.

11/116 Matters arising from previous minutes if not already covered in the main agenda.

All matters are covered in main agenda.

11/117 National Planning Policy Framework Consultation

The website address had been circulated, Cllr Carpenter has read the document and will forward to the other Councillors his findings. Cllr Tompkins will also circulate the correspondence from CPRE and the Countryside Alliance.

11/118 Queens Jubilee

No updates have been received.

11/119 Derbyshire Association of Local Councils Circulars

43-2011 - The Bribery Act 2010 - Seventh Annual Countryside Alliance Awards - Finding and Bidding for project funding

44-2011 - Neighbourhoods in Planning - Free Training

45-2011 - Sport England's Ionic Facilities Fund - Village SOS Active

46-2011 - The 2013 Review of Parliamentary Constituencies in England - LCR Surveys 2011 - The Future of Standards of Conduct of Members of Local Authorities - Local Policing Review 2011

11/120 Report of the Clerk on:

(a) Update on the triangle of land on Alley Walk

A Land Registry or Ordnance Survey Surveyor will be visiting the site.

- (d) Adoption of the BT Phone Box in Ednaston
The Contract has been signed and returned, Awaiting a response.
- (e) Website update
Councillor Hancox asked about the photos which he put forward for the site, Clerk to check with Park Hall Design
- (f) Road Traffic Survey
Awaiting to for a date to be arranged.
- (g) Institute Car Park Licence
Dates have been given to arrange a meeting
- (h) Review of Parliamentary Constituencies in England
Details to be emailed out to all councillors
- (i) Play Park Lease
Cllr Jordan is under the impression if the Parish Council takes over the play park, any budgets the council have for the park will be transferred. Cllr Jordan will enquire for the next meeting.
- (j) Isabel Frenzel
Dates are awaiting confirmation
- (k) Derbyshire County Council Young Achievers Awards 2011
Information circulated to councillors, Cllr Jordan will inform the board of governors at the school about the scheme.
- (l) Dog Fouling Signs
A Parishioner has requested more dog fouling signs be displayed about the Church. The clerk is to write to the church asking for permission, and will report back prices to the next meeting.

11/121 Planning Applications:

- 11/00693/FUL – Construction of a replacement dwelling, The Bungalow, Main Road, Brailsford
- 11/00694/FUL – Rebuilding and extension of barn to provide residential unit, Barn at Main Road, Brailsford – Concerns raised of size of development
- 11/00638/FUL – Engineering operations to facilitate formation of no.2 fishing lakes and associated car park (revisions to planning permission -09/00646/FUL), Burch House Farm, Ednaston
- 11/00699/Ful – Formation of two new tractor access gates to fields and new pedestrian access gate, Brailsford North Farm – NO OBJECTION
- 11/00705/VCOND – Variation of condition 2 of planning permission 11/00046/FUL the use of alternation facing brick, Land adjacent to the Elms, Alley Walk. – NO OBJECTION

11/122 Decisions on Planning Applications

- 11/00614/CLPUD – Single storey extension, Beech House, Hollington Lane, Ednaston
- 11/00556/FUL – Repositioning of gateway, Field off Culland Lane, Brailsford. – GRANTED WITH CONDITIONS.

11/123 Finance

- | | |
|---------------------------------|--------------------------------|
| Lindsay Adcock | £136.50 |
| Proposed: Cllr Gill | Seconded: Cllr Tompkins |
| Park Hall Design | £30.00 |
| Proposed: Cllr Carpenter | Seconded: Cllr Tompkins |

11/124 Matters for raising at the next Safer Neighbourhood

Neighbourhood Watch scheme – is it still operational.

11/125 Any other Business

Cllr Hancox reported the closure of the Alley Walk to Throstle Nest Way. A temporary closure notice, covering the period 20th – 24th Sept was posted on the path to allow utility works. No work took place during that period. On the morning of Tuesday 4th October contractors closed the path and excavated. Cllr Jordan intervened and the contractors sought authority from the Highways Department before beginning work. Cllr Hancox lodged a complaint with the Highways Department both by phone and email. The

contractor was billed for an emergency temporary closure of a footpath. The Parish Councillors all concerned that what ought be planned and pre-notified work can be done as an 'emergency' simply by paying a fee. On this occasion the contractor ought to have been made to re-apply for a temporary closure and bear the cost of a delayed job. The Clerk is to write and complain to the highways department

11/126 Date for the next meeting

The Next Parish Council Meeting will be held at the Institute on 2nd November at **7.30pm**.

BRAILSFORD PARISH COUNCIL

Minutes of the meeting held Wednesday 2nd November 2011 at Brailsford Institute, Brailsford.

Present: John Hancox(in the Chair)
Nick Tompkins
Vic Carpenter
David Gill
John Jordan

11/126 Apologies for Absence.

Pat Laughlin
David Gill
Nick Tompkins

11/127 Variation of Order of Business.

None

11/128 Declaration of Members Interests.

None

11/129 Public Speaking

Police

Nothing to report

11/130 To confirm the minutes from the meeting held on the 7th September 2011

The minutes from the meeting held on 7th September 2011 were confirmed as a true record.

Proposed Cllr Hancox

Seconded Cllr Carpenter

11/131 To confirm the minutes from the previous meeting of 5th October 2011.

The minutes from the meeting held on 5th October 2011 were confirmed as a true record.

Proposed Cllr Hancox

Seconded Cllr Carpenter

11/132 Matters arising from previous minutes if not already covered in the main agenda.

Footpath Closure – Cllr Hancox advised the Council of a standard pro forma response letter he had received from the Derbyshire County Council, following a personal complaint. Cllr Jordan has met with the Footpaths Officer who has agreed the closure is unacceptable. The Parish Council needs to be very vigilant the contactors have already laid the incorrect pipes which has meant the trench has had to be re-dug 4 times. Cllr Jordan also advised the Parish Council that the school were unaware of the work carried out. All Councillors agreed there has been a complete breakdown of communications between the District Council and the Parish Council and School. The Clerk is to contact the council, inviting Mr Stevenson to a Parish Council meeting to explain the process.

Proposed: Cllr Hancox

Seconded: Cllr Jordan

11/133 Budget

An email is to be circulated to all Councillors, asking for suggestions to spend for the 2012/2013 budget. The suggestions which have already been made are:

Seat at the top of Luke Lane to be replaced.

Bus shelter to be erected at the end of Luke Lane.

11/134 Dates for next Years Meetings

The Provisional Dates for 2012 are as follows

4th January

1st February

7th March

4th April

2nd May

6th June

4th July

5th September

3rd October
7th November
5th December

11/135 National Planning Policy Framework Consultation

Cllr Carpenter circulated by email his response on the consultation

11/136 Queens Jubilee

The Committee has been formed, and are currently gathering prices for different quality's and quantities of mugs.

11/137 Derbyshire Association of Local Councils Circulars

47-2011 - Audit Commission work to be put out to tender - Prince's Fund re-opens for applications - Internet banking & Sec 150(5) - The Gathering, Markham Vale - DCC Parish Forum

48-2011 - Code of Recommended Practice for Local Authorities on Data Transparency - Shipley PC - Clerk RFO Vacancy - East Midlands Allotments Officers' Forum

49-2011 - Training - Law & Good Practice - New Course - Minutes and Procedures - New Course - Being a Good Councillor

50-2011 Young Achievers Awards - Clerk Vacancy - Old Bolsover Town Council - Clerk, RFO Vacancy - Ticknall Parish Council

51-2011 - RAD - Oil Buying Scheme - The Localism Bill - A Further Update - Environment Agency Issues Groundwater Consultation

11/138 Report of the Clerk on:

- (a) Update on the triangle of land on Alley Walk

The Land Registry rejected the application for the land and returned a cheque for £40. As the land had not been claimed it is now under the ownership of the Duchy of Lancaster. Clerk to Contact the Duchy of Lancaster enquiring a purchase price or a long term lease.

- (d) Adoption of the BT Phone Box in Ednaston

The original documents were returned, The contract has now been re sent, awaiting a response.

- (c) Website update

The website constantly being updated.

- (b) Road Traffic Survey

Awaiting confirmation of dates from the company.

- (c) Institute Car Park Licence

Meeting with Mr Clowes is still to be arranged

- (d) Play Park Lease

No update

- (e) Isabel Frenzel

Clerk has been unable to get hold of Isabel by phone calls or email.

- (f) Grit bin Identification

The Derbyshire County Council are currently Identifying and logging all Grit bins within Derbyshire. They will be mapped on the Website and each bin given an individual number and have a sticker with contact details for reporting an empty bin. Clerk to find out what happens when a bin is reported empty.

- (g) Quart

Circulated

- (h) Dog fouling signs for the Brailsford Church.

The Church have been contacted, awaiting response

11/139 Planning Applications:

11/00717 Change of use and conversion of first floor storage area to form 1no. unit of holiday accommodation, 13 Main Road, Brailsford

BRAILS福德 PARISH COUNCIL

Minutes of the meeting held Wednesday 6th December 2011 at Brailsford Institute, Brailsford.

Present:

Pat Laughlin (Chairman)
John Hancox
Nick Tompkins
Vic Carpenter
John Jordan
Keith Cragg (part meeting only)

Public: None

11/145: Apologies for Absence.

None

11/146: Variation of Order of Business.

None

11/147: Declaration of Members' Interests.

None

11/148 Public Speaking

No reports received

11/149: To confirm the Minutes from the Previous Meeting 7th November 2011

Confirmed as a correct record

Proposed J. Hancox, Seconded V.Carpenter.

11/150 Matters arising from Previous Minutes (if not already covered in the main agenda)

Cllr Laughlin confirmed the resignation of the Parish Clerk whose last day in office was 13.12.11. The Clerk had decided not to attend this meeting. A handover procedure had been actioned and Parish Council documents and property had been passed to Cllr Carpenter. Cllr Laughlin was in the process of reviewing this documentation to gain an update on all outstanding actions. Therefore no Clerk's report could be given to the meeting. Cllr Laughlin would endeavour to follow-up on outstanding actions until a new Clerk was appointed.

Cllr Jordan would review and update the financial documentation.

The closing date for applications for the Clerk's post – advertised through DALC was 8.12.11.

It was agreed that Cllr Laughlin would interview with one other Councillor. Cllrs Carpenter, Hancox and Jordan offered to make themselves available if the timing of the interview was convenient.

Footpath at Alley Walk. Cllr Hancox reported the detail of a letter received from DCC explaining the process for authorising maintenance and essential works. Cllrs found this explanation unsatisfactory. Cllr Jordan reported that there had been issues raised by parents of children at Brailsford School who had not been able to use the footpath thus adding to the time taken for children to walk to school. It was noted that the Action by the Clerk to invite Mr D. Stevenson, Director of Environmental Services at DCC to a meeting to explain the process and DCC policy had not been completed. This will be held until a new Clerk is appointed.

Action: Chair

Proposed Dates of 2012 meetings – a draft list had been published but these need to change to avoid clashes with bank holiday weeks. The Chair will prepare a new list and check availability of the Institute.

Action Chair

11/151 Budget

Cllr Jordan presented a draft budget. This took account of actual expenditure over a two-year cycle. Questions were raised about any further expenditure on solicitor's fees which had been high in previous years due to the land acquisition for the Institute and the new Institute constitution. Cllr Laughlin reported that as the matter of the Licence for the Playing Field was still outstanding, there could be further expenditure. The status of the application would be checked with County Councillor, Andrew Lewer. Action: Chair

It was also noted that an invoice for kitchen refurbishment at the Institute (£1300) in the current year was outstanding.

After a full review of the standard expenditure but taking account of essential expenditure on the upkeep of the Institute it was decided to keep the Precept at 2011 -12 level (£6k)

Proposed Cllr Hancox Seconded Cllr Tompkins. Carried unanimously.

11/152 National Planning Policy Framework Consultation

The Government consultation was now closed. No further information was available. Cllr Laughlin stressed that she believed that if the Framework was adopted, this could have a significant effect on the Parish Council's policy on new development.

11/153 Queen's Diamond Jubilee

No updates were available. Cllr Laughlin would attend the next planning meeting.

11/154 Derbyshire Association of Local Councils Circulars

52-2011: Clerks' Day 2012

53-2011 - Advice Derbyshire Conference 2011 - DCC Free Event, Developing & Growing Voluntary Youth Activities - DCC Community Response Plans - Severe Winter Weather - DCC Public Rights of Way

54-2011 - Future of Standards of Conduct of Members of Local Authorities in England - update - Postal Scam - Clerk RFO Vacancy - Stanley & Stanley Common PC

55-2011 - PAYE Penalties 2010-11, Qualifying period for unfair dismissal claims to increase in 2012 + employment tribunal fees to be introduced in 2013 - ACAS Guidance on social networking - Localism - Clerk Vacancy Hathersage PC

56-2011 - NALC Consultations - Neighbourhood Planning Regulations - Community Infrastructure Levy - Local Government Pension Scheme

57-2011 - Financial Inclusion in Derbyshire - one day conferences - Can Community Payback help keep costs down? - Shaw's + DALC join forces - Dalbury Lees Parish Council, Clerk RFO Vacancy

58-2011 - Derbyshire County Council Parish Liaison - Newsletter - Parish Council Insurance - Presentations to the Forum

59-2011 - Localism Bill Received Royal Assent - New Powers to Save Shops & pubs - Ballidon & Broadbourne PC ClerkRFO Vacancy - Brailsford & Ednaston PC ClerkRFO Vacancy

60-2011 - Technical Reforms of Council Tax - DCC Council Liaison Forum - Parish Council Finance - Clerk RFO Vacancy for Curbar PC

11/155 Report of the Clerk

Following the resignation of the Clerk no updates were available on many of the items listed. Cllr Hancox agreed to contact Lindsay Adcock to see if any further information could be made available, e.g. through emails. **Action: Cllr Hancox**

Bus Shelter Maintenance. It was agreed to accept the quote for cleaning. **Action: Chair**

Cllr Laughlin would attempt to follow up the remaining outstanding items. **Action: Chair**

11/156 Planning Applications: