

Brailsford & Ednaston Parish Council

Notes from Neighbourhood Plan Meeting 22 .6. 2016

The meeting was chaired by Hugh Stevenson. 11 members present including 3 from ATB.

Hugh Stevenson, Keith Cragg, Michael Cannon, Tim Tayler, Simon Thompson, Lucy Thompson, Judith Pugsley, Diane Minshall, Paul Smith, Pat Laughlin

In Attendance: Joe Dugdale RAD

The main purpose of the meeting was to agree a format for the public consultation session scheduled for 29 June 2016.

The Parish Council had invited Joe Dugdale (JD) of Rural Action Derbyshire (RAD) to facilitate this session. Joe has worked with a number of groups preparing Neighbourhood Plans and undertaken the facilitation role on their behalf.

A draft programme prepared by JD was considered. The following agreed:

Purpose of Consultation

To provide residents with an update on the preparation of the NP; to consult on the most appropriate sites for any future development; and to identify new further conditions relating to development proposals.

Activity	Action
Meeting opens 1930h	Diane Minshall
Room layout 6 tables for 10, one entry table, one table for projector, presenter etc	Diane Minshall plus group
Equipment – projector, screen, flipchart, maps, post-its pens etc	Laptop and projector – JD Screen – Pat Laughlin Stationery – Pat Laughlin Flip chart – Pat Laughlin Maps (tba) – Parish Council (Pat Laughlin/JD) Bell – Diane Minshall
Signing-in sheets	Diane Minshall
Format: Introduction to include thanking donors to campaign fund	Hugh Stevenson
Format: Introduction to evening, purpose and timing. Explain that relevant outputs from Traffic survey are available on tables. The consultant will be available at a further meeting for a detailed discussion and the reason for this decision	JD to introduce. Carousel method to be adopted – each table to consider each site – roughly 10-15 minute slots Hugh Stevenson to stand down traffic consultant and arrange the availability of appropriate extracts
Format: Context. Clear statement to include position of DDDC Local Plan, purpose of a Neighbourhood Plan and the alignment between the 2. This to include the DDDC allocation to Brailsford under the draft LP. Six sites – Miller extension, old cheese factory (brownfield), Brailsford Green (Goodall), Gladman (west site), Richborough (north) and Throstlenest Way	JD
Consultation: To start No later than 2015 . One hour for discussions. Refreshments available	6 facilitators required. Hugh Stevenson, Michael Cannon, Judith Pugsley, Diane Minshall

from 2015	identified. JD to nominate 2 others on the night if no more volunteers Refreshments: Lucy Thompson, Pat Laughlin. Lucy to obtain provisions
2115. Findings on each site to be displayed for review	JD
Next Steps	<p>JD Closing Remarks</p> <p>Findings to be collated and presented at a meeting in 6 weeks time. Diane Minshall to produce first draft</p> <p>Date to be circulated by ATB. JD to seek clarity on methods of communication – websites, Facebook etc. Remind meeting that paper for contact details is available on each table</p> <p>Format for next meeting to be described</p> <ul style="list-style-type: none"> • Next meeting will be presented with findings included in the housing section of NP • Traffic report data to be presented <p>Further consultation of complete draft Plan late August. This will be final village consultation</p> <p>Plan to be presented to DDDC and onto Examiner ahead of referendum</p> <p>Finally reiterate relationship of Plan to DDDC Local Plan</p>
2130 Meeting Closes	

Other Actions

Findings from Public Consultation to be collated and presented in written form within 2 weeks	Diane Minshall
Current draft NP sent to JD for first Health Check	Pat Laughlin
Work on census to be reviewed and incorporated using the RAD documentation now available	Lucy Thompson, Diane Minshall, Pat Laughlin
'Design Guide' and Photographic materials for NP outstanding	Tim Tayler & ATB
NP Action Group meeting to be arranged within 2 weeks following public meeting	Hugh Stevenson
Traffic consultant to be invited to next meeting	Hugh Stevenson

Timescale

Proposed timescale for NP completion – September 2016.